



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE BHORANJ (TARKWARI)
Name of the head of the Institution	HEM SINGH PARMAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01972287505
Mobile no.	9418466095
Registered Email	gcbhoranj@gmail.com
Alternate Email	gcbhoranj-hp@nic.in
Address	Village Tarkwari, Post Office Kanjian, Tehsil Bhoranj, District Hamirpur Himachal Pradesh 177025
City/Town	Bhoranj
State/UT	Himachal pradesh
Pincode	177025

2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	DR. SANJAY THAKUR																		
Phone no/Alternate Phone no.	01972287505																		
Mobile no.	9418474777																		
Registered Email	gcbhoranj@gmail.com																		
Alternate Email	gcbhoranj-hp@nic.in																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.gcbhoranj.info																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.gcbhoranj.info/sites/default/files/2020-03/Academic%20Calender%20of%202016-17.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.11</td> <td>2016</td> <td>25-May-2016</td> <td>24-May-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.11	2016	25-May-2016	24-May-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.11	2016	25-May-2016	24-May-2021														
6. Date of Establishment of IQAC			18-Feb-2014																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Organization of Intra</td> <td>26-Jul-2016</td> <td>70</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Organization of Intra	26-Jul-2016	70					
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
Organization of Intra	26-Jul-2016	70																	

faculty quiz by Botany department.	1	
AIDS awareness campaign	01-Dec-2016 1	268
Installation of new writing board in lecture theatres	18-Aug-2016 1	400
Blue ray disk player for showing movies and other educational content to students.	13-May-2017 1	360
An awareness programme on Drug Abuse was organized in the college	14-Nov-2016 1	48
Observation of World Environment Day on 04-07-2016 by Department of Botany.	04-Jul-2016 1	74
Feedback from all stakeholders (especially students) collected, analysed and used for improvements	17-Feb-2017 7	324
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities	No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC played a regulatory role in utilisation of RUSA grants to maximise the institutional efficiency in the field of academics and infrastructural improvement. • IQAC constantly monitored attendance of students in classes and made suggestions at regular intervals to the departments for making the class room instructions interesting to increase the presence of students. • It worked for the improvement of learning resources in library by suggesting to increase the number of reference and text books. • IQAC strongly recommended the replacement of writing boards in lecture theatres to improve the class room instructions for the benefit of students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To facilitate learning in open environment, installation of benches in lawn was planned. Rescheduling of Bus timing to overcome the problem of transportation.	Executed
To sensitise students about latest development in various fields such as operation of electronic voting machine, drug abuse etc.	Executed
Organisation of study tour	Could not be Executed
Beautification of campus.	Executed
Creation of awareness and sensitisation about environment issues.	Executed
Modernisation of laboratories (by introducing latest and better equipment such as, microscope with MIPS).	Executed
To upgrade classrooms by providing digital podium, projector etc. (i.e. smart classes)	Partially Implemented
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college used Advanta Rapid students' management system. New modules are still being added in the current session. The admission process for all classes is done on the Advanta software. The library is also having SOUL software for management of books. The website acts as an archiver for all events and news accomplished and announced during the year. The parents are intimated through SMS service as and when need arises. The Departmental Heads personally call through the college landline/mobile phones when the need arises to appraise the parents about their wards. Formal letters are always sent to the parents for Parents Teachers Students Meetings. Wide publicity is given the admission process carried out by means of print and electronic media, the rules and regulations are provided to the prospective students through college prospectus and website. The admission process is systematically administered and is transparent. The college also organizes Student Parent Teacher meet to get feedback on college functioning and other aspects. The development work of the college is supervised by the College Development Council. Such work includes civil works, providing additional facilities, introduction of new courses, employing guest faculty, etc. Funds are allocated / grants are applied for as per RUSA guidelines building/development projects of the college. Income/expenditures are closely monitored by the Bursar and Accountant and overseen by the Principal. Judicious expenditure of funds involving proper procedure for purchases by the Purchase Committee with regular audit (Internal and external) of the budget indicates</p>

transparency in financial affairs. These activities are being made to known to faculty members during staff meeting and parentsteachers meeting. Besides, the employees of the college are managed by the personal management information system (PMIS) which has been developed by Department of Personnel, Government of Himachal Pradesh. In this management system there are modules about the personal information, family details, education and training details, service history and salary details of the employees. Each full time employee of the college has been allotted PMIS codes.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college adheres to the guidelines laid down by the State Government in general and the University in particular. The revision and upgradation of the syllabi is done at the University level. Some of the faculty members of the college are also part of board of studies at university level. At the college level we have been involved in facilitating and advising on curriculum planning, development and implementation in undergraduate education within the Faculty. The college is having a mechanism for effective and documented curriculum delivery. The curriculum delivery is communicated through Prospectus and Calendar, College's Official Website and through display of information at the specified notice boards inside the college campus. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists (reference books). Along with traditional lectures and seminars, infrastructure for the use of ICT and audio-visual teaching aids in classrooms, like power point presentations, smart interactive boards and audio-visual support are all available to make the delivery of the curriculum effective and interesting for the students. Tutorials with mentoring are also held which encourage participatory learning. Internal assessment is done transparently and examined scripts, assignments etc. are shown to students. Copy of syllabus is made available to the students in the beginning of the academic session and objectives and expected outcome are well explained during the zero week. In order to ensure effective curriculum delivery and transaction, we are having a fully functional Examination Committee which fixes the dates of mid-term tests and class tests. We follow the Continuous Comprehensive Internal Assessment system of evaluation comprising Mid-Term tests, class tests, assignment system, presentations/seminars, end-term Exams, Attendance incentive and classroom activities Assessments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History Geography Economics Pol. Sci. Pub. Admin. Sociology Hindi Sanskrit English Music Phy. Edu.	01/07/2016
BSc	Botany Zoology Chemistry Mathematics Physics	01/07/2016
BCom	BCOM	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Apiculture	01/07/2016	19
Sericulture	01/12/2016	19
e-Governance	01/07/2016	79
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	13
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Periodic feedback pertaining to study, co-curricular activities, maintenance work, organization of events and overall development of the college etc. are obtained from students, teachers, non-teaching staff and parents as well. These feedbacks are pondered over by the concerned committee and administratively and legally practical/feasible feedbacks and suggestions are adopted and implemented. The students assess the teachers on their time sense/punctuality, command over the subject matter, use of teaching methods/use of teaching aids in the class, helping attitude of the teacher, control over the class, laboratory interaction with the students. Similarly structured feedback is obtained from parents of the students on various points like admission process, discipline of institution, teaching standards, progressiveness of the institute etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History Geography Economics Pol. Sci. Pub. Admin. Sociology Hindi Sanskrit English Music Phy. Edu.	2640	366	352
BSc	Botany Zoology Chemistry Mathematics Physics	1200	503	499
BCom	BCom	240	206	192
BCA	BCA	120	105	92

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1108	Nil	22	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
23	14	78	7	Nil	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our college we follow the tutorial system. Three senior tutors are appointed for three faculties i.e. arts, commerce and science. Coordinator of BCA faculty serves as senior tutor for BCA course. Role of senior tutor is to keep an eye on the performance progress of students. other teachers of college act as tutors. Tutors not only help in the academics of students but also listen to their personal issues, grievances in the college and try to alleviate their problems inside and outside the classroom. This college is having an active career counselling and guidance cell. This career counselling and guidance cell is composed of 6-8 teachers. This cell offers counselling to students on various issues such as career, study skills, personality development etc. Further, to update the students with latest career opportunities, employability skills, trends in various career options, emerging fields of employment etc. workshops are organised by the said committee in the college premises at regular intervals. In these workshops, experts (from government as well as private sectors) pertaining to respective area of specialization impart knowledge on various aspects pertaining to the said issues. They also inform about the latest schemes and programmes run by Government/ various non-governmental organisations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1108	22	1:50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	23	3	Nil	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Assistant Professor	NIL
2017	NIL	Associate Professor	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCA	4th	11/05/2017	31/07/2017
BCA	BCA	6th	22/05/2017	15/07/2017
BCom	BCom	4th	08/05/2017	31/07/2017

BCom	BCom	6th	25/05/2017	15/07/2017
BSc	BSc	2nd	17/05/2017	31/07/2017
BSc	BSc	4th	23/05/2017	31/07/2017
BSc	BSc	6th	22/05/2017	15/07/2017
BA	BA	2th	20/05/2017	31/07/2017
BA	BA	4th	25/05/2017	31/07/2017
BA	BA	6th	25/05/2017	15/07/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year through regular tests, assignments, objective tests, projects, paper presentations, seminars, quizzes etc. Routine tests are conducted and much appreciated by students as critical thinking, concept understanding and creativity come to the fore. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and challenged students. Mid-term tests help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how answer writing, presentation as well as scoring can be enhanced by the students in forthcoming examinations. Peer evaluation is also practiced by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them and also in self evaluating themselves. The University also provides the provision of re-evaluation of University answer scripts, so desirous students can apply for it.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the Himachal Pradesh University's calendar is adhered to. In addition to this, an Academic College Calendar is prepared and printed which contains a list of all the interactive and innovative programmes to be conducted by the college, both at the faculty and student level. The college strictly adheres to the examination schedule prepared by the examination committee and approved by the College Advisory body for conduct of internal examinations. The schedule is included in the college handbook and published in the institutions website, notice board and made known to the students. Detailed schedules with dates are given for Mid- Term and practical Examination. Students prepare for these examinations accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan for activities. An IQAC Calendar is also prepared this enumerates academic programmes and activities to be held in the college for quality enhancement. The IQAC evaluates such activities during their meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gcbhoranj.info/sites/default/files/2020-03/PO%2C%20PSO%20and%20CSO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
BA	BA	History Geography Economics Pol. Sci. Pub. Admin. Sociology Hindi Sanskrit English Music Phy. Edu.	99	99	100
BSc	BSc	Botany Zoology Chemistry Mathematics Physics	134	133	99
BCom	BCom	BCom	51	50	98
BCA	BCA	BCA	29	28	97
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gcbhoranj.info/sites/default/files/2020-03/2016-17%20feedback%20report.xlsx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NA	0	0
Interdisciplinary Projects	0	NA	0	0
Industry sponsored Projects	0	NA	0	0
Projects sponsored by the University	0	NA	0	0
Students Research Projects (Other than compulsory by the University)	0	NA	0	0
International Projects	0	NA	0	0
Total	0	NA	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	1
Chemistry	5
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	1	1	Nill
Presented papers	1	4	Nill	Nill
Resource persons	Nill	2	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day Parade	Rovers Rangers Unit GC Bhoranj (Tarkwari)	2	16
Special Camp of NSS	NSS Unit GC Bhoranj (Tarkwari)	2	50
Swachhata Abhiyan	NSS Unit GC Bhoranj (Tarkwari)	2	112
International Youth Day	NSS Unit GC Bhoranj (Tarkwari)	2	79
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	Nill	Nill
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
132787	132787

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing

Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL (Software for University Libraries)	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5197	2300400	16	3000	5213	2303400
Journals	5	5450	Nil	Nil	5	5450

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	30/06/2017

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	58	3	12	1	0	3	1	2	3
Added	0	0	0	0	0	0	0	0	0
Total	58	3	12	1	0	3	1	2	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Not applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
121587	0	11200	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College is having laboratories in the departments of Botany, Zoology, Chemistry, Physics, Geography, Music (Instrumental) and Physical Education. We are having a mechanism to ensure the balanced allocation and optimum utilization of the funds for maintenance of infrastructure and purchase of new equipment. The departments submit their requirements/proposals to the IQAC. The IQAC forwards the proposals to the purchase committee with its remarks if any. The Purchase Committee of the College is composed of senior faculty members, office superintendent, RUSA coordinator and dealing clerk. The Head of concerned department is also member of the purchase committee for that specific purchase. The purchase committee takes approval of the purchase from the Principal. The purchase is done by following HPFR 2009. The quotations are invited and the equipment is purchased from the vendor with the lowest quote (as per Govt. of Himachal Pradesh). The record of the equipment is maintained in the stock register. At the end of the financial year, the College carries out an Internal Stock Verification. The various functions of the College are carried out by the administrative committees constituted by the Principal in consultation with IQAC. The campus beautification is maintained by campus beautification committee, and the upkeep of library is done by the staff of library and library committee. The library committee also takes care of purchase of new text books as per the needs of syllabi. Each department is allocated an equal amount for the purchase of books. The security of the College is maintained by the security guard and night watchman. A number of CCTV cameras have been installed to monitor the infrastructure. Physical verification of the laboratory equipment is done every year to ensure the maintenance of laboratories. The Computer Desktops, Generator, Water Tanks, Motors and R.O System are maintained through the AMC with the respective companies. Fire extinguishers are installed and are checked every year. There are committees constituted for repair/maintenance of water supply and electrical equipments. Laboratories: The equipments / instruments are utilised for practical curriculum of concerned classes. Charts, permanent specimen jars, permanent slides and computers are used for facilitating learning. Library: The library provides a facility of additional, advanced and enhanced learning for the users. The facility of Book Bank is also available. Its reading room has a seating capacity of 100 students. Computer Labs: The college has three computer labs (one each in BCA, Physics department with one central computer lab). The college tries its best to update these labs with computers of latest configurations. Sports: Basketball and badminton Court is used for outdoor games and sports. The college is having facility for Table Tennis, Weightlifting and boxing games. Classrooms: The support staff looks into the cleanliness of the classrooms. The maintenance of the existing facilities and new requirements in the classrooms is brought to the notice of the IQAC which takes care of all the needs.

http://www.gcbhoranj.info/maintaining_infrastructure

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Student Aid Fund	0	0
Financial Support from Other Sources			
a) National	1. Dr. Ambedkar Post-Matric Scholarship 2. IRDP Scholarships 3. Kalpana Chawla Chhatravritti Yojna 4. Scholarship for OBC students 5. Scholarship for SC students	153	848520
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
One Day Yoga Camp	21/06/2017	43	NSS Unit GC Bhoranj (Tarkwari)
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Scopes after graduation	Nil	59	Nil	Nil
2017	Sensitization Seminar on RUSA CBCS	Nil	45	Nil	Nil
2017	Mutual Fund Investment	Nil	21	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	B.Sc. Botany Major	Botany	Career Point University Hamirpur	M.Sc. Botany
2016	1	B.Sc. Zoology Major	Zoology	Khalsa College Chandigarh	M.Sc. Zoology
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
AAGHAZ Freshers Function	College Level	400
UMANG CSCA Cultural Fest	College Level	1000
Annual Athletic Meet December 2016	College Level	110
Annual Prize Distribution Function	College Level	1000
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	Nil	Nil	NA	NA
2017	NIL	International	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College Students Central Association is framed every year. The office bearers of CSCA executive and other members are nominated out of meritorious students. The president and vice president of CSCA executive are nominated from final year classes. The general secretary and joint secretary of CSCA executive are nominated from 2nd year and 1st year. Besides, class representatives are also nominated from respective classes on merit basis. The CSCA is also having student members from NSS, Rovers/Rangers, Sports Cultural categories and various clubs and societies of college. CSCA acts as a connecting link between students and administration. CSCA actively takes part in all the events and activities of college. CSCA also receives grievances and demands from students and brings to the notice of college administration. CSCA is also involved by college administration in various projects and works as advisory body on behalf of students. CSCA president is also member of college IQAC in order to incorporate the students perspective in administration and management. CSCA for the session 2016-17 was formed on 07-09-2016.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

33

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All Conveners of administrative committees function independently with full authority and responsibility. Each convener enjoys independent decision making power and has his team members to manage the task which makes the working environment of the institution quite comfortable. The institution follows faculty wise decentralization. There are three heads of faculty and seventeen heads of departments for U.G. courses. They are accountable for performance and

student satisfaction of their concerned departments. Controller of Examination has been given full authority to take decisions in consultation with Examination Committee and enforce such decisions which has helped to introduce credible internal examination system with timely result declaration. Examination Department is linked with regular academic operations and all exam related activities are conducted by the Examination Committee. Decentralization in this college is seen as a means of improving quality of educational and co-curricular services. Principal, College advisory body, Staff Council, IQAC Members, College Students Central Association, Parents Teachers Association, Alumni association and various other administrative committees are jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. The Administrative Committee, Staff Council, Internal Quality Assurance Cell, College Development Committee and Discipline Committee, all are working together for the smooth running and over all functioning of the college. The institution has a mechanism for delegating authority and providing operational and partially financial autonomy to all the various administrative committees to work towards decentralized governance system. In this process some of the administrative committees are given an imprest amount for immediate expenditure upto Rs. 3000.00 without prior sanction of Principal. Participative Management: 1. This institution is having a culture of participative management. In various activities of college, the staff, students, old students and other stakeholders like PTA members are actively involved. As a result of this decentralisation we have been able to give importance to participative management. Both students and staff are allowed to share any suggestions aiming at the development of the institution. Every employee and student is encouraged to give suggestions which are taken up seriously by the advisory body of college. We have installed suggestion boxes in the college for inviting suggestions. Parent Teacher Association Meetings are facilitated through staff meetings and departmental meetings. Such meets are supported by informal discussions on important issues about the future course of action.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The curriculum is decided by the members of board of studies of Himachal Pradesh University which is constituted by various teachers of college and University level. ? Teachers attend various meetings about the discussion on syllabi and curriculum organized by the University from time to time. ? Teachers brainstorm for the additional inputs on any change in curriculum ? Proper workload distribution among the staff members.
Teaching and Learning	The college has an objective and effective system of student evaluation through which a meaningful teaching and learning is assured. Besides, ample number of class rooms, we are having well-equipped Laboratories. The well furnished Library enables students to

have greater learning experience aptly supported by inputs from teachers. Lecture method along with assignments and seminars is widely used by the faculty in all the departments. However these are augmented by other innovative teaching-learning methods that are suitable for specific subjects.

Examination and Evaluation

Continuous evaluation is carried out throughout the year through regular tests, assignments, objective tests, projects, paper presentations, seminars, quizzes etc. Routine tests are conducted and much appreciated by students as critical thinking, concept understanding and creativity come to the fore. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and challenged students. Mid-term tests help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how answer writing, presentation as well as scoring can be enhanced by the students in forthcoming examinations. Peer evaluation is also practiced by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them and also in self evaluating themselves. The University also provides the provision of re-evaluation of University answer scripts, so desirous students can apply for it.

Research and Development

? Research is the integral part of the academic endeavors of the College. It has been considered as an important part in the development of College. ? Research Committee regularly posts information about forthcoming workshops, seminars and conferences. ? The College promotes and encourages faculty participation in research by granting them duty leave. ? The staff members are encouraged to write research papers and formulate major/minor research projects.

Library, ICT and Physical Infrastructure / Instrumentation

? The physical infrastructure has been improved/ developed as per need of the library. The institution has made various ICT resources available to its staff and students. ? Latest books and journals are subscribed to and purchased every year. . ? We have

installed LCD projectors in Seminar hall and some of the class rooms and labs, ? Digital notice boards / LED screen has been installed in college in order to disseminate information to students relating to events, news, and other important information. ? Fire extinguishers have been installed in campus and students and staff have been trained in handling the equipment. ? The college is having laboratories in science subjects and Geography, Music and Physical Education subjects in humanities. All the labs are well equipped with all required instruments. ? We have three computer labs (one each in BCA and Physics departments) One central computer lab is also there for use by all college students.

Human Resource Management

The recruitment and selection of staff is done by the Government of Himachal Pradesh. The policy for training and development and that of compensation is framed by the Government of Himachal Pradesh. The college has a well-written policy on handling grievances. The staff Secretary and CSCA of the college is providing leadership and able administration to carry out various requirements of effective Human Resource Management.

Industry Interaction / Collaboration

We are trying to organize job fairs in collaboration with industries and HP Government.

Admission of Students

- College prospectus with all details of all courses, requirements, fee structure and rules and regulations, etc. was printed and made available well on time.
- Admission information was prominently displayed at various places in the town.
- Arrangements were made to students and parents to be guided by arranging programme wise counseling desks. Faculty members were placed on duty.
- Customized admission software has been developed to facilitate the admission process.
- All information relating to admission processes are made known to the public by way of a Help Desk which is created through which all information is updated to public during admissions.
- Staff is made available to provide every help to the candidates willing to seek any information regarding the college, subjects and its admission

processes. • Canteen facility was made available for the admission seeking students and their parent/guardians.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Student data is maintained on Advanta Rapid Students Management System. Student management software is also being used for recording and maintaining the student data. Service record of teaching and non teaching staff is being maintained on Manav Sampada system created by Department of Personnel, Government of Himachal Pradesh.
Finance and Accounts	All the financial and accounting data is maintained electronically on e-bills software of Department of finance, Government of Himachal Pradesh. We have partially maintained RUSA accounts on PFMS (Public Financial Management System).
Student Admission and Support	Student admissions are being done on Advanta system. We intend to upgrade to online admission process in near future.
Planning and Development	Time Table and academic calendar is uploaded to institutional website for the benefit of students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	Nil
2017	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	01/07/2016	30/06/2017	Nil	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RUSA capacity building program at HIPA Shimla	1	01/08/2016	05/08/2016	5
RUSA capacity building program at HIPA Shimla	1	03/10/2016	07/10/2016	5
Induction Training Programme	1	20/02/2017	04/03/2017	14
Associateship at Indian Institute of Advance Studies Shimla	1	01/04/2017	30/04/2017	30

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pension, Commuted pension facility, gratuity, earned leave encashment, insurance benefits under GIS, Medical reimbursement facility, maternity and paternity leave, Personal accidental insurance, NPS facility to employees appointed after 2003	Pension, Commuted pension facility, gratuity, earned leave encashment, insurance benefits under GIS, Medical reimbursement facility, maternity and paternity leave, Personal accidental insurance, NPS facility to employees appointed after 2003	Various scholarship schemes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It is a regular feature of the institution to conduct the internal and external audit. A committee comprising of bursar and other senior faculty members is framed. this committee monitors the receipts and expenditures of the institution and verifies the bills and vouchers after observing codal formalities. This internal audit committee reports to the Principal of college. CAG and CA conducts the external audits regularly. Besides, local audit

department also audits our local funds like PTA fund.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

436543

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Higher Education, Shimla	Yes	IQAC
Administrative	Yes	Directorate of Higher Education, Shimla	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College is having an active Parents-Teacher Association. The college ensures that a healthy interaction occurs with the parents at regular intervals. 1. At the onset of the academic year, parents of first year students attend the Counseling sessions. Departments also organize their departmental interactive sessions with parents for dialogue with students and parents. 2. President of Parents Teachers Association is also member of IQAC. They actively participate and give their suggestions in the meetings of IQAC. 3. Parents give suggestions and feedbacks in the Annual parent Teacher Meeting organised by the College. Parents Teachers association also contributes towards PTA fund which is spent on various developmental activities.

6.5.3 – Development programmes for support staff (at least three)

1. Librarian Smt. Kamlesh Sharma attended refresher course at Panjab University Chandigarh from 22-11-2016 to 12-12-2016. 2. Superintendent, Sh. Suman Banyal participated in capacity building program at HIPA Shimla from 04-07-2016 to 08-07-2016. 3. Superintendent, Sh. Suman Banyal attended one day workshop on PFMS (Public Financial Management System) at Directorate of Higher Education Shimla.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative for creation of smart classrooms in college. 2. Initiative for adding new courses like BBA in UG category and PGDCA in PG diploma category. We have also written to Government of Himachal Pradesh for starting PG courses in some subjects in this college. 3. Initiative for transport facilities and hostel facilities for the benefit of students. 4. Initiative has been taken for starting of NCC unit. It may be started soon. 5. Initiative has been taken for registration of alumni association.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Organization of Intra faculty quiz by Botany department.	01/07/2016	26/07/2016	26/07/2016	70
2016	AIDS awareness campaign	01/07/2016	01/12/2016	01/12/2016	268
2016	Installation of new writing boards in lecture theatres	01/07/2016	18/08/2016	18/08/2016	400
2017	Blue ray disk player for showing movies and other educational content to students	01/07/2016	13/05/2017	13/05/2017	360
2016	An awareness programme on Drug Abuse was organized in the college	01/07/2016	14/11/2016	14/11/2016	48
2016	Observation of World Environment Day on 04-07-2016 by Department of Botany.	01/07/2016	04/07/2016	04/07/2016	74
2016	Feedback from all stakeholders (especially	01/07/2016	17/02/2017	23/02/2017	324

students)
collected,
analysed and
used for
improvements

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness lecture about Women Grievances Redressal Cell	29/07/2016	29/07/2016	47	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Our College is cognizant and committed to the environmental issues and is proactive in the protection and conservation of nature in its campus and surroundings. Students as well as staff members of college are highly conscious about the ecosystem conservation and maintenance in campus. IQAC of the college has also suggested making a policy in the institution about protection of environment and development of a green campus. Some proposed objectives of the policy are as follows. A. Eco-friendly campus: Energy conservation: College is very much aware that energy saved is energy generated. Therefore energy conservation is being treated as priority. Students have been made aware by energy club about switching off the lights and fans while coming out of the classrooms and laboratories. B. IQAC has also suggested installing an on-grid solar power plant for increasing the use of renewable energy source and also generating energy in the campus. C. IQAC has also suggested the advisory body of the college to start a programme, "EACH ONE PLANT ONE". In this program the first year students will be encouraged to plant a sapling in their first semester and they will take care of it during the next three years of their study in college. Besides, Environment Studies (EVS) is compulsory in first year of all UG programmes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2016	1	Nill	08/08/2016	1	AAGHAZ for fresher students	The fresher students were welcomed in the college. The fresher students were encouraged to participate in various literary and cultural activities. This event worked as ice-breaking event for students in the college.	1000
2016	Nill	1	10/08/2016	1	Removal of Cannabis plants from surroundings of campus	NSS volunteers in a cannabis removal campaign uprooted the cannabis (bhang) plants. This plant is a source of a narcotics substance ganja and charas. so the NSS volunteers gave a message to the society about not using this type of	108

						narcotics substance	
2016	1	Nill	11/08/2017	1	Cleanliness campaign in College campus	This college is located in a rural area. Therefore students were encouraged to participate in a cleanliness campaign in the campus. In this event the students beautified the college campus.	150
2016	1	Nill	12/08/2016	1	Plantation Activity	The volunteers of NSS and eco Club took part in the plantation activity in college campus.	50
2016	Nill	1	20/08/2016	1	Sadbhavna Divas	The Sadbhavna Divas was observed in the college on the birth anniversary of former PM Sh. Rajiv Gandhi. Principal Sh. Hem Singh Parmar and NSS	64

						program Officer Dr. Manoj Dogra delivered a lecture on brotherhood and peace.	
2016	Nil	1	20/12/2016	1	Awareness campaign about cashless economy	NSS volunteers under the leadership of Dr. Manoj Dogra made the local shopkeepers aware about using cashless payment systems.	40
2017	Nil	1	22/03/2017	1	Awareness against use of tobacco products	Health Department of Government of Himachal Pradesh organized a declamation contest in college for making the students aware against the use of tobacco products. In this event Health Educator Sh. Suresh Kumar delivered a talk.	80
2017	1	Nil	30/03/2	1			74

			017		Awareness about VVPAT machine	Election department of local tehsil made the students of the college aware about newly introduced VVPAT system.
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Information for UG students (all courses)	01/06/2017	The handbook of information or prospectus of the college is printed every year. This handbook is having the guidelines for students about their conduct in the college. The handbook also contains guidelines and advisory regarding minimum required attendance, against ragging in the college and punishments in case of any violation. The handbook of information-cum-prospectus is available to students from the office at a cost of Rs. 50.00 only.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Youth Day	15/08/2016	15/08/2016	70
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Rain water harvesting in college: College has constructed a rain water harvesting tank for collection of rain water and subsequently utilizing the collected rain water for gardening.</p>
<p>2. Plantation drive in college: As per the suggestion of IQAC, EACH ONE PLANT ONE programme has been started . In this program the first semester students are encouraged to plant a sapling which they take care of during next three years. Besides, regular plantation drives are organized by NSS unit of college.</p>

3. Energy club of the college is proactive in awaring the students about conserving the electricity in day to day activities.

4. Because this college is located in arid zone, the plants grown in the campus are mostly xerophytes and succulants. These plants remain evergreen. The campus beautification is done by eco-club.

5. Car pool: the staff members are encouraged to pool their cars to reduce automobiles emissions. Most of the staff members who come to college from nearby towns pool their cars.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the best practice: Sensitization and awareness about narcotics drug abuse among college students. Context of the best practice: In the recent years number of narcotics drugs and psychotropic substance (NDPS) cases has increased manifold in the state of Himachal Pradesh. As per media reports, the consumption of these substances is increasing at alarming rates especially among the youths. The increased drug consumption is affecting mental, emotional and physical health of consumers negatively and also ruining families and society. In this background it was considered appropriate and up to the minute to sensitize and create awareness among students of our college about this issue. Objectives of the practice: 1) To create awareness about its extremely devastating effects on mental, emotional and physical health. 2) To sensitize the students of our college about negative impacts of these drugs on families and society. 3) To provide knowledge about legal provisions/Acts/Rules related to NDPS to students. The Practice: All the students of the college were sensitized about the issue of drug abuse among youth by the Principal through conventional lecture method. They were informed about rising level of drugs consumptions in our state. Light was also thrown on various causes of drug addiction, their disastrous impacts on health, and possible remedies. They were also informed about negative impacts of drug abuse on mental, emotional and physical health along with impacts on families and societies by citing real life and local examples. Further, information about different types of drugs was provided by another expert who also described the typical characteristics of prevalent drugs and methods to identify them. Knowledge about different Acts/rules and other legal provisions related to drugs was provided by a local Lawyer in order to prevent any untoward incidence with students. To make this exercise more effective, Videos/visuals related to drug abuse and its countless hazardous effects on individual as well as on society, were displayed to students. To engage students in better manner they were encouraged to take part in sports, games, painting, dancing and other fun-filed and constructive activities. After this exercise, to judge students' understanding and awareness about drug abuse quiz, debate, declamation, poster making, slogan writing on the theme of 'prevention of drug abuse' were also organised. Since control over drug abuse is not possible without community's participation therefore, a rally on the theme of Prevention of drug abuse was conducted by students of our college (lead by faculty member) in Gram Panchayat Kanjiyan. The message of awareness about drug abuse was conveyed through One Act play/skit. Besides this, plants of marijuana were destroyed by volunteers in the vicinity of college and area of Gram Panchayat Kaniyan to convey the above mentioned message. Obstacle faced (if any) and strategies adopted to overcome them: It was observed that to obtain authentic information about drug abuse was not an easy task especially from students. Since identification of problem is prerequisite for solving it, however, it is very difficult to obtain information about drug user from young students. Besides this, it was also found that parents of students did not actively participate in such activities. Since all children spend major part of a day with their parents, non-

participation of parents in such activities make them rather futile exercise.

Further, there is lack of better counselling facilities (especially psychologist at frequent interval), as our institution is situated in a rural area. Since, frequent availability of Psychologist is beyond institution's control therefore, attention was paid to encourage parents participation in such activities. This issue was taken up with PTA (Parents Teachers' Association) and more participation of parents was requested time and again.

Impact of the practice: A large number of students are benefitted by such programmes. Though it is very difficult to keep record of all such students, however, their abstaining from drug abuse itself is a reward. Since till present no student of our college has been found addicted to drug so it can be inferred that a large number of students have been benefitted by this practice no matter whether by fear-driven motivation or otherwise. Resources required: •

Psychological councillor. • Legal experts. • Adequate sports facilities at local level, • Community participation. 2. Title of the best practice:

Awareness about Environmental degradation and curative measures at Institutional and local level. Context of the best practice: Our environment is degrading day by day especially by dint of anthropogenic activities. Every nation, community and habitat is experiencing the calamitous impacts of it. Youth being tomorrow's citizens can play very significant role in reducing its detrimental impacts and can also devise methods to control this menace. In this

context, it was considered appropriate and in good time to create awareness among students of our college about this issue. Objectives of the practice: 1) To create awareness about the significance of environment and sensitize about environmental degradation caused by our daily life activities. 2) To motivate students and teachers to contribute their part in controlling and reduction of pollution and environmental degradation at local level. The Practice: A large number of students of our institution were informed about the significance of environment and its various components by the Principal through conventional lecture method. They were enlightened about deteriorating quality of our environment by virtue of human activities. They were made aware about a number of activities that cause environmental degradation and pollution at local level alongwith their hazardous effects by citing real life and local examples.

Further, students as well as teachers were informed about preventive and curative steps that can be taken at institutional and local level to check environmental degradation and pollution. The strategies adopted were viz., to reduce the activities and use of articles/things that cause environmental degradation to reuse such articles/things as far as possible to take initiatives to recover the damage at institutional and local level. Many initiatives were taken to achieve our objectives. Those teachers of our institution which commute to college from a common locality by their own vehicle were asked to practice vehicle pooling. Similarly, students of our college that come from well connected localities were also encouraged to commute via public transport in order to reduce the use of precious fossil fuel. In the same manner, a drive to reuse reusable paper and to minimise the use of paper was also taken at institutional level. Additionally, to convey this message to community, a drive to clean the riverbed of seasonal Kunah khad (that flow along the college premises) in the vicinity of college was also taken. In the same manner, congress grass was also removed from the college premises and at that places doob grass was planted to check soil erosion. A number of volunteers and teachers of the college participated in this. Local community (Gram Panchayat Kanjiyan) was motivated to take part in environmental conservation. They were also motivated to segregate organic and inorganic waste and dispose it prudently. Message was conveyed through One Act play. Obstacle faced (if any) and strategies adopted to overcome them: It was observed that without offering an economical and affordable alternative it is very difficult to reduce the use of cheap and easily available material like plastic, chemical, non-degradable material and other toxic material. An extremely high

determination and strong will at community level (which is usually lacking) is required to control and overcome this problem. Besides this, it was also observed that despite having awareness about negative impacts of plastic, toxic material etc., absence of any effective technology to safely dispose of such material, people were helpless. Impact of the practice: A large number of teachers adopted the vehicle pooling system which was not only economical but also environmental friendly. Cleaning of riverbed in the vicinity of college also encouraged local people. As intimated by local people some local mahila mandals also took similar drive in their area. Resources required: • Technology to safely dispose of plastic waste. • Economical and affordable alternatives of plastic, toxic goods, fertilizers and pesticides etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gcbhoranj.info/bestpractices2016-17>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of this college is to empower rural youth to meet the educational, social and economic needs for a better life and to face the global challenges. This colleges endeavors to nurture future society leaders from this rural area. This college is fed by about 20 senior secondary schools of rural areas. The college makes its best efforts to cater to the demand of students after their 102 class. Most of the students seeking admission in this college come from weaker sections of the society. Therefore this institution provides best education, modern exposure and all possible job opportunities at their doorstep. We have got three regular courses BA, B.Sc. and B.Com., while one semi-professional course BCA for UG classes. Since its inception, college aims at overall development of student so that they emerge in the society as knowledgeable and enlightened citizens through acquired value system. So, in addition to studies students of college are accentuated to participate in value based social activities through NSS, Rovers Rangers and Red Ribbon Club. Blood donation camps have also been organized in the past by NSS unit of this college which inculcates the spirit of noble deeds for humanity. Tree Plantation drives have also been organized in the college campus by Eco Club and NSS unit of this college. Students are also encouraged to celebrate various national and international days of social and educational importance. Participation in sports activities inculcates in them the spirit of discipline and team work. As an outcome the vision of this institute has resulted in overall development of the youth of this rural area of this hill state. Our students are serving the country and society in various capacities.

Provide the weblink of the institution

http://www.gcbhoranj.info/institutional_distinctiveness

8.Future Plans of Actions for Next Academic Year

We have plans to introduce new courses under self financing scheme like BBA and PGDCA. We intend to start IGNOU study center in this college in near future. We have submitted application in NCC office Hamirpur for starting NCC from the comming sessions. We also intend to purchase new equipments for sciences and humanities laboratories out of RUSA grants. New text and reference books shall also be procured for college library to enhance learning resources. We have plans to create at least five smart class rooms by installing touch lacterns, visualizers and smart interactive white boards. We have plans to provide a good canteen facility to staff and students whenever our canteen construction is completed.

